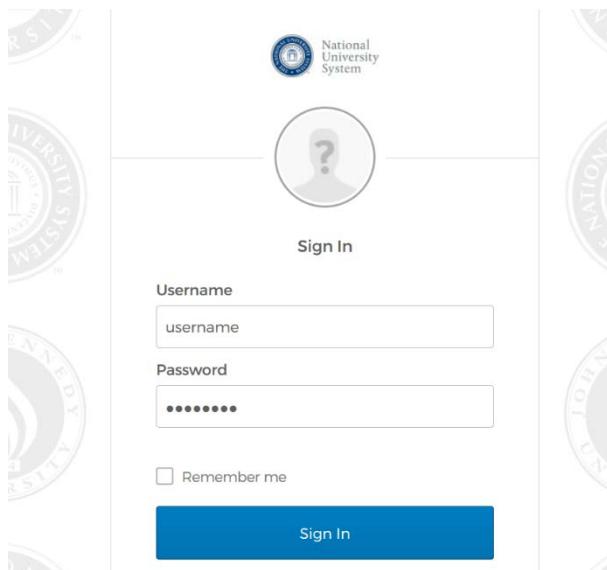




## How to View your Unofficial NUVHS Transcript in the Student Portal

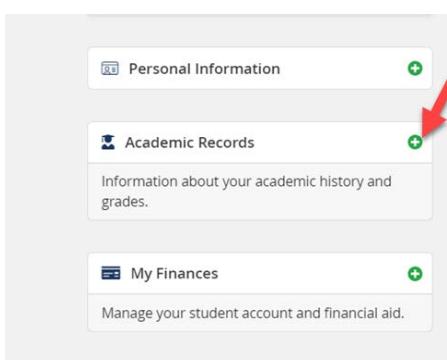
1. Log into your **NUS Single Sign-on (SSO) Account** - <https://nu.okta.com/>



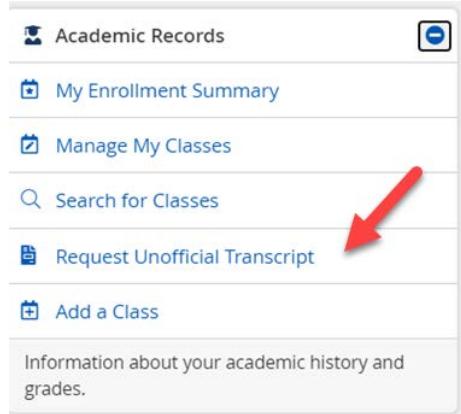
2. At the SSO Dashboard, select the student **Portal** chiclet.



3. In the left column, expand the **Academic Records** module.



4. In the Academic Records module, select the **Request Unofficial Transcript** link.



5. At the View Unofficial Transcript page, select **NUVHS Unofficial Transcript** in the Report Type dropdown menu and select **“Submit.”**



6. Under the Previous Requests topic, check the date box within the **Request Date** column and select **“View Report.”**





7. Your **Unofficial NUVHS Transcript** should look similar to this sample and can then be either printed or downloaded as a PDF file.

UNOFFICIAL TRANSCRIPT

Name:	Print Date:	09/08/2020			
Student ID:	Page 1 of 1				
Birthdate:					
Program:	Academic Program History				
07/27/2020:	NU Virtual High School				
Active in Program					
Beginning of NU Virtual High School Record					
Fall Term - 2020					
Course	Description	Attempted	Earned	Grade	Points
SSC	2004A	5.000	0.000		0.000
Term GPA:	0.000	Term Totals:	Attempted 5.000	Earned 0.000	GPA Units 0.000
NU Virtual High School Career Totals					
Cum GPA:	0.000	Cum Totals:	5.000	0.000	0.000
*** End of Unofficial Transcript ***					